

Please submit the following documents for GLN registration.

1. An official letter including a request to issue GLN number with authorized signature and company stamp. Please find the format below. We need this letter in original directly submit in our Riyadh Head Office.
2. Copy of CR of the location
3. Any related govt. approval document for the location
4. Copy of Industrial license for your manufacturing site, where applicable
5. GMP copy also for your manufacturing site, where applicable
6. Copy of Scientific office license, issued by SFDA
7. Proof of payment
8. Following information we need as attachment in your official letter (point 1) with an authorized signature and company stamp.
9. We need the following information for each location requiring GLN.

<ul style="list-style-type: none"> • Company Name • Location Name • Address • P.O. Box • Postal Code • Street Name(s) • City • Country • Location CR No. • Office Tel no. • Office Fax no. 	<ul style="list-style-type: none"> • Contact Person 1 - Name • Contact Person 1 - Email • Contact Person 1 - Mobile • Contact Person 2 - Name • Contact Person 2 - Email • Contact Person 2 - Mobile • GPS coordinates
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